Missouri State Fleet Information System

User's Guide

Disposition Data Screen

Note: Prior to recording disposition data, change the vehicle status field on the assignment record to surplused or sold.

> ➢ ***Disposal Method*** – see table values section

> ➢ ***Disposal Date*** – required if vehicle status is equal to sold

> ➢ ***Surplus Date*** – required if vehicle status is equal to surplused

> ➢ ***Odometer Reading*** – odometer reading at the time of disposal

> ➢ ***Net Disposal Proceeds*** – equals total sales proceeds minus any administrative expenses incurred in the vehicle sale.

> ➢ ***Vehicle Credit Fields*** – for State Fleet Manager use only. Used to track vehicle credits allowed under Section 37.452 RSMo.

State of Missouri
Office of Administration

Division of General Services: State Fleet Management

Main Menu   **Assignment**   **Refresh**

Disposition Data

Search existing records by one of the following:

Search

| License #: | 100084M | Inventory # : | 123456 | VIN: | 1FALP5221VG263543 |

Agency: 300   OFFICE ADMINISTRATION-OPER   **List All Assignments**
Organization: 3350   GS-CENTRAL PRINTING

Disposal Method: SURPLUS PROPERTY

Disposal Date: (MM/DD/YYYY)

Disposal Method: SURPLUS PROPERTY

Disposal Date: (MM/DD/YYYY)   **Submit**

Surplus Date: 05/25/2003   (MM/DD/YYYY)

Odometer Reading: 50000.00   (ZZZZZZ9.99)   **Delete**

Net Disp Proceeds: 0.00   (ZZZZZZ9.99)

Vehicle Credit: 0.00   (ZZZZZ9.99)   **Refresh**

Vehicle Credit Status:

Credit Status Notes: VEHICLE CREDIT FIELDS FOR STATE FLEET MANAGER USE
ONLY.